

Tri-City Public Library District

Board of Trustees Meeting

Monday, November 19, 2012

Buffalo Village Hall and Library

Minutes

The regularly scheduled November meeting of the Tri-City Public Library District was called to order at 7:02 pm. Present were Trustee-John Coss, Trustee-Jeri Marxmann, President-Leanne Haage, Treasurer-Paula Garrison, Vice President-Loretta Parrish, Head Librarian-Chet Brandt, Dana Edwards-Trustee-entered meeting at 7:17 and Laura Pickrell-Secretary-entered meeting at 7:21

Recognition of Visitors/Public Presentation- none present

Approval of Agenda-Loretta made a motion to approve the agenda and John 2nd the motion. All ayes, agenda approved.

Approval of Minutes- Jeri made the motion to approve the October 15 minutes and Paula 2nd the motion. All ayes, minutes approved. John made a motion to approve the corrected Nov. 8 special meeting minutes and Paula 2nd the motion. All ayes, motion passed.

Treasurer's Report/Reading of the bills- Treasurer's report and Bills were reviewed and discussed. John made a motion to approve the report and bills as presented and Loretta 2nd the motion. Roll call vote was taken-Jeri-yes, Dana-yes, Loretta-yes, Paula-yes, John-yes, Leanne-yes, Laura-yes, All ayes, motion passed.

Fundraising Report-Dana and Jeri met to discuss setting up a 5K/Walk/Run fundraiser to be held in the spring. They want to tie the run to the summer reading program since the theme is Have books will travel. Looking into route and cost of fundraiser. They also discussed the bake-off fundraiser and are planning to have it the morning of the May Mechanicsburg garage sale. They are working on categories and theme. John will continue to look into the Blues Night fundraiser.

Personnel Report-none

Steering Report-Jeri reported on meeting that was held Nov. 8 with consultants.

Head Librarian's Report- Chet reported on October statistics of library usage. Chet would like to begin recognizing students who make honor roll by starting an incentive program with the library. He also would like to open the library for final exam studying on Sunday, Dec 16 from 5-8. He will post this in the paper.

Old Business- None

New Business-A. Discussion and approval of how to use credit from former LLSAP Reserve Fund.

The former LLSAP reserve fund has sent us a credit amount of \$4639 and there was a discussion of what to use the credit on. Loretta made the motion to pay the newly formed SHARE fees for FY13 in the amount of \$2432 and purchase a Polaris inventory tablet for \$1675 and the remaining money will be placed on the FY14 SHARE fees. Jeri 2nd the motion. Roll call vote was taken-Dana-yes, Loretta-yes, Paula-yes, John-yes, Leanne-yes, Laura-yes, Jeri-yes. All ayes, motion passed.

B. Discussion of Steering Committee recommendation regarding location of library. There was a discussion of where to place the new library and Jeri made the motion to pursue the option of building the library next to the Buffalo village hall and Loretta seconded the motion. Roll Call vote was taken-Loretta-yes, Paula-yes, John-yes, Leanne-yes, Laura-yes, Jeri-yes, Dana-yes, All Ayes, Motion passed.

C. Development of Architect RFP

A committee was created to work on the RFP for Architect. Dana and Leanne will contact other community members to join the committee.

John made a motion to adjourn the meeting at 9:09 pm. Jeri 2nd the motion. All ayes. Meeting adjourned.